

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 25 June 1953

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report -- Period - 19-25 June 1953

1. Project 52-37, Collection Manual. Writing intermittently continued as fill-in around Project 53-13.
2. Project 53-13, Glossary of Intelligence Terminology. Review by Chief, S/PP and subsequent revisions and typing have been completed. Drafts of a foreword and a letter of transmittal and recommendations concerning re-production have been presented and are under official consideration.
3. Project 53-25, 1954 Budget. The TLO's of the Agency contacted as required in order to clarify and pin down budget requirements submitted by the various Offices. S/PP now in process, in coordination with [] of computing budget costs for all of the 11 categories of programs for which requirements were submitted in FY 1954-55. Target date for completion is close of business Friday. 25X1
4. The following projects are in process:
 - Project 52-19, Revision of CIA Regulation [] 25X1
 - Project 52-41, Training Liaison Officers.
 - Project 53-1, CIA Regulation on Language Training.
 - Project 53-3, Training Bulletin.
 - Project 53-6, CIA Regulation on Management Training.
 - Project 53-7, CIA Regulation on Junior Officer Program.
 - Project 53-11, CIA Regulation on Processing of Personnel into the Armed Forces.
 - Project 53-23, Development of New Language and Area Programs.
 - Project 53-29, JOT Program.
 - Project 53-32, OTR Regulation on Training Evaluation.
 - Project 53-34, Management Training.

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